

Residential Lease Application

TO THE APPLICANT: We thank you for your application. Please assist us in the processing your application by clearly completing all of the information requested.

Date of Application: _____

Address of Property: _____

Desired move in date: _____ Lease term: _____

APPLICANT'S INFORMATION

Full Name of Applicant: _____ Date of Birth: _____

SS#: _____ DL# & State: _____

Email: _____ Mobile phone _____

Full Name of Co-applicant: _____ Date of Birth: _____

SS#: _____ DL# & State: _____

Email: _____ Mobile phone _____

Other residents:	Age:	Relationship:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Applicant's Present Address: _____

Present Home Phone Number: _____

Own: _____ Rent: _____ Other: _____

Length of Time at this residence: _____ Amount of rent: _____

Reason for Leaving: _____

Name of Present Landlord: _____ Phone: _____

Applicant's Previous Address: _____

Previous Phone Number: _____

Own: _____ Rent: _____ Other: _____

Length of Time at this residence: _____ Amount of rent: _____

Reason for Leaving: _____

Name of Previous Landlord: _____ Phone: _____

Applicant's Present Employment Status (circle one)

Employed Full-time Employed Part-time Unemployed Self-employed Retired Student

Employed by: _____ Phone: _____
Address: _____
Position held: _____ Department: _____
Present income: _____ Supervisor: _____
How long have you been employed with the company? _____
If student, Name and Address of School: _____

Co-applicant's Present Address: _____
Present Home Phone Number: _____
Own: _____ Rent: _____ Other: _____
Length of Time at this residence: _____ Amount of rent: _____
Reason for Leaving: _____
Name of Present Landlord: _____ Phone: _____

Co-applicant's Previous Address: _____
Previous Phone Number: _____
Own: _____ Rent: _____ Other: _____
Length of Time at this residence: _____ Amount of rent: _____
Reason for Leaving: _____
Name of Previous Landlord: _____ Phone: _____

Co-applicant's Present Employment Status (circle one)
Employed Full-time Employed Part-time Unemployed Self-employed Retired Student
Employed by: _____ Phone: _____
Address: _____
Position held: _____ Department: _____
Present income: _____ Supervisor: _____
How long have you been employed with the company? _____
If student, Name and Address of School: _____

BANKING AND CREDIT REFERENCES

Bank: _____ Account #: _____
Branch address: _____
Bank: _____ Account #: _____
Branch address: _____

PETS

Do you have pets? Y / N How many? _____ What kind? _____
Breed _____ Weight _____

OTHER INFORMATION

Vehicles owned:
Make/Model: _____ Year: _____ Color: _____ Tag #: _____

Make/Model: _____ Year: _____ Color: _____ Tag #: _____

List any other vehicles that will be on the premises:

Make/Model: _____ Year: _____ Registration #: _____

Have you or anyone living in your household ever:

- | | | |
|----------------------------------------------|------------|-----------|
| 1. Been convicted of a felony? | Yes: _____ | No: _____ |
| 2. Been convicted of a sex crime? | Yes: _____ | No: _____ |
| 3. Filed bankruptcy? | Yes: _____ | No: _____ |
| 4. Been evicted from a home you have rented? | Yes: _____ | No: _____ |

Name of nearest relative not living with you:

Name: _____ Relationship: _____

Address: _____

Phone #: _____

Personal Reference: Name: _____

Address: _____ Phone #: _____

In case of emergency, notify: _____ Relationship: _____

Phone #: _____ Address: _____

Applicant has deposited herewith the sum of \$ _____ in the form of _____ bearing the identification numbers _____ receipt of which is hereby acknowledged as a non-interest bearing deposit (and not a rental payment) to be refunded hereinafter provided in this application or in the Residential Lease Agreement.

If applicant does not supply all necessary information required for processing this application within forty-eight (48) hours of making this application, Key to NOLA Properties reserves the right to reject this application with no further obligation to the applicant except the return of the deposit.

Applicant's initials _____

Applicant's initials _____

In the event that this application is approved and the applicant fails or refuses to enter into the contemplated lease within three (3) days of approval, Key to NOLA Properties shall retain the said deposit of \$ _____ as liquidated damages to cover the cost of taking and processing this application and removing the premises from the market and holding same for applicant. Key to NOLA Properties shall then have no further obligation to the applicant(s).

Applicant's initials _____ Applicant's initials _____

Correct Information: Applicant(s) represent that they have read all of the above and that all of the information provided herein is true, correct and complete and applicant(s) hereby authorize Key to NOLA Properties through its representatives to verify any and all of the aforementioned information, references, and credit records to include but shall not be limited to rent history, employment verification and history, and credit history from a national depository.

Key to NOLA Properties may address this authorization to any party named in this application.

A fax or scanned copy of this authorization may be accepted as an original. Applicant(s) acknowledge that false or incomplete information may constitute grounds for rejection of this application, termination of the right of occupancy, and/or forfeiture of deposits and may constitute a criminal offense under the Laws of the State of Louisiana.

This application is made with the understanding that it is subject to acceptance by the owner of the property. Please allow 2 to 4 working days to process this application.

We do business in accordance with the Federal, State and Local Fair Housing Laws and do not discriminate on the basis of race, color, religion, sex, national origin, sexual orientation, familial status or disability. We comply with the letter and spirit of the Fair Housing Act that prohibits housing discrimination to certain persons under each law. No qualified person will be denied housing or otherwise discouraged from obtaining housing because of his/her status under these laws.

Application fee of \$25.00 per lease applicant due with application and is non-refundable.
Date paid: _____ by credit card, cash or check # _____

Comments: _____

PLEASE READ CAREFULLY BEFORE SIGNING

Applicant's printed name: _____ SS#: _____

Applicant's signature: _____ Date: _____

Co-applicant's printed name: _____ SS#: _____

Co-applicant's signature: _____ Date: _____

